

THE  
SIXTH ANNUAL REPORT  
OF THE  
COMMITTEE OF MANAGEMENT  
OF THE  
GEE LONG INFIRMARY  
AND  
BENEVOLENT ASYLUM,  
WITH THE  
Financial Statement, List of Subscriptions,  
AND  
LIST OF DISEASES, &c., TREATED DURING THE YEAR  
1857;  
ALSO,  
THE GENERAL RULES, AND THE INTERNAL REGULATIONS  
OF THE INSTITUTION.

—  
GEE LONG:  
HEATH AND CORDELL, PRINTERS, MARKET SQUARE.

—  
1858.

6156-15-2  
6148-8-29  
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President.

HIS EXCELLENCY SIR HENRY BARKLY, K.C.B.

Vice-Presidents.

HON. J. F. STRACHAN, Esq., M.L.C.  
THE WORSHIPFUL THE MAYOR OF GEELONG.

Trustees.

HON. J. F. STRACHAN, Esq., M.L.C.	JAMES HARRISON, Esq.
*JOHN S. HILL, Esq., J.P.	*JAMES G. CARR, Esq.
REV. A. LOVE.	

Committee of Management.

CHAMPION, F., Esq.	MACKERRAS, JAMES, Esq.
COOPER, REV. JOHN.	*MCINERNEY, D., Esq.
CURLE, THOMAS Esq.	*MCNALLY, F., Esq.
DUNN, E. C., Esq.	*NANTES, CHARLES, Esq.
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HAYES, VERY REV. DEAN.	STRETCH, VEN. ARCHDEACON.
HILL, REV. WILLIAM.	TAIT, REV. JOHN.
MARSH, HENRY, Esq.	TELFORD, J. C., Esq.
MORRIS, J. R., Esq.	WRIGHT, GEORGE, Esq.

Auditors.

W. G. M'KELLAR, Esq., J. P.	CHARLES IBROTON, Esq., J. P.
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Treasurer.

\*JOHN SLEATH HILL, Esq., J.P.

Secretary.

JOHN MIDDLEMISS.

Honorary Medical Officers.

<i>Physicians.</i>	<i>Surgeons.</i>
J. F. GRACE, Esq., M.D.	RONALD GUNN, Esq., M.D., M.R.C.S.E.
J. G. CARSTAIRS, Esq., M.D.	RUPERT PINCOTT, Esq., M.R.C.S.E.

Resident Surgeon.

EDWIN COLLYER WHITTENBURY, Esq., M.R.C.S.E.

Collector.

JAMES MACNAB MAIN.

# REPORT OF PROCEEDINGS

OF THE

SIXTH ANNUAL GENERAL MEETING OF SUBSCRIBERS

TO THE

## Geelong Infirmary and Benevolent Asylum,

*Held at the Institution, on the 26th January, 1858.*

GEORGE WRIGHT, ESQ., ALDERMAN,

*In the Chair.*

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The Secretary, MR. JOHN MIDDLEMISS, read the Report and Financial Statement of the Committee of Management for 1857 ; and the following Resolutions were passed :

Moved by Very REV. DEAN HAYES.

Seconded by REV. JOHN COOPER.

1. That the Report now read be adopted, and printed under the direction of the Committee of Management, together with a List of the Office Bearers of the Institution for 1858; Abstract of Accounts; List of Subscriptions; List of Diseases treated during 1857; and the Rules of the Institution.

Moved by JOSEPH PELLY, Esq.

Seconded by A. C. MACDONALD, Esq.

2. That the thanks of the Subscribers are due and are hereby given to the Committee of Management for the past year, and that the following gentlemen be appointed Office Bearers for the year 1858:— President, His Excellency Sir H. Barkley, K.C.B.; Vice-Presidents, Hon. J. F. Strachan, Esq., M.L.C., and His Worship the Mayor of Geelong. Committee of Management, Venerable Archdeacon Stretch, Very Reverend Dean Hayes, Revs. J. Cooper, J. Tait, W. Hill, and A. Scales, Messrs. F. Champion, Thomas Curle, E. C. Dunn, Thomas Forster, H. Marsh, J. R. Morris, J. Mackerras, D. McInnerney, F. McNally, C. Nantes, J. C. Telford, and Geo. Wright.

Moved by J. G. CARR, Esq.

Seconded by D. McINNERNEY, Esq.

3. That the thanks of the Subscribers are due, and are hereby given to the Honorary Medical Officers for their valuable services during the past year, viz: Drs. Kilgour and Grace, Physicians; and Gunn and Pincott, Surgeons.

It was announced by the CHAIRMAN that Dr. Kilgour had resigned, and that Drs. Grace and Carstairs offered themselves for election as Physicians; and Drs. Gunn, Pincott and Mackin, as Surgeons.

Messrs. Mackerras and Carr having been appointed Scrutineers, the Meeting proceeded to the Election of Honorary Medical Officers; and the votes having been recorded, the Chairman announced that the choice of the Subscribers had fallen on Drs. Grace and Carstairs, as Physicians; and Drs. Gunn and Pincott, as Surgeons; and declared these Gentlemen duly elected.

GEORGE WRIGHT, Chairman.

Mr. Wright having left the Chair, a Vote of Thanks was awarded to him, and the Meeting separated.

JOHN MIDDLEMISS,

*Secretary.*

# SIXTH ANNUAL REPORT

OF THE

COMMITTEE OF MANAGEMENT

OF THE

Geelong Infirmary and Benevolent Asylum.

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1857.

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THE Sixth Anniversary of the existence of the Geelong Infirmary and Benevolent Asylum having arrived, the Committee of Management have to report on the operations of the Institution for the year 1857; and, in doing so, they have much gratification in being able to inform the Subscribers that, with the blessing of Almighty God, the Institution has rendered most effective aid to a large number of patients during the year; and continues to increase in usefulness, affording aid to many destitute persons from every country. The following statement of the number of persons treated during the year exemplifies this:—

At the end of 1856, 48 persons remained on the books of the Institution, 31 in the Infirmary, and 17 in the Benevolent Asylum. During 1857, 428 were admitted, and 35 to the Benevolent Asylum. Thus the number of persons who have received aid in the House during the year was 511. In addition 349 out-patients received medical advice and medicines; making a total of 869 persons who have received the benefit of the Institution during the year, being a great advance on 1856. From the Infirmary, 346 were discharged

cured or relieved ; 60 died, and 53 remained on 31st December, 1856 : 24 left the Benevolent Asylum of their own accord, 5 died, and 23 remained ; 76 persons (53 in the Infirmary, and 23 in the Benevolent Asylum) remained on the books of the Institution on the 1st January, 1858.

These are gratifying facts ; but the Committee regret to have again, in reference to the number of deaths that have occurred, to state that a want of caution seems to attach to some recommendations for admission, inasmuch as patients who are actually dying are sometimes sent for admission, the only object apparently being to get the Institution to bear the expense of the funeral. This is unjust to the Institution and to the Medical Staff. Again, many chronic cases are hopelessly incurable when admitted, and such cases linger for a time and ultimately die. In most Hospitals such cases would not be admitted. This matter may be illustrated by reference to the following :—

One died in ten minutes after admission ; 1 in two hours ; 1, in four hours ; 1, in ten hours ; 3, in twenty-four hours ; 2, in thirty hours ; 1, in forty-one hours ; 1, in sixty-four hours ; 1, in seventy-two hours ; 3, in four days ; 4, from old age ; and 1, from decay of nature. A great number of Chronic cases are sent from Ballaarat to this Institution, notwithstanding the Hospital there receives the same aid from Government as the Geelong Hospital. Incurable or Chronic cases are not received there, and consequently they are sent or come to Geelong. Some steps should be taken to prevent this, as there does not seem any reason why so large a population as Ballaarat should be relieved of its poor by Geelong.

The prevailing diseases have been—Rheumatism, 48 ; Consumption, 21 ; Pneumonia, 20 ; Ulcers, 23 ; Syphilis, 16 ; Abscess, 10 ; Disease of Heart, 9, &c., &c. And the number of fractures was 48. A list of the diseases will be printed.

The different Sects of Religion to which patients have been attached, are as follows :—Church of England, 265 ; Roman Catholic, 149 ; Presbyterian, 53 ; Wesleyan, 24 ;

Independents, 3 ; Lutherans, 8 ; Baptists, 4 ; Moravian, 1 ; Mormon, 1.

The Expenditure for the year has necessarily been large, but the Committee, aided by the unwearied exertions of the House Committee, to whom the thanks of the Subscribers are due, have been earnest in their endeavours to manage the Institution as economically as is consistent with efficiency. The Expenditure embraces the Erection of the Portico, and an Operating Room; at a cost of nearly £1,000. In addition to these, it has been found necessary to adopt an improved system of Ventilation, to have a thorough Repair of the Building, and to have the House internally Painted, Colored, &c. These items involve a considerable outlay, but the Institution has been greatly improved thereby. A sum has been set aside for payment of these contracts when completed.

The items of extra expenditure appear large, and so the Committee thought; but on careful enquiry, the reason is obvious. A great number of surgical cases, and of medical cases, in the last stage, have been treated during the year; and the Medical Staff have had recourse to extra stimulants to treat them successfully. The public may not perhaps know that the Medical Staff have the power of ordering what they conceive to be necessary, and anything that can be procured may be ordered. The mention of one case may convey the idea of what treatment patients have in respect to extras that may be necessary—A. C., a Surgical case, had 1 bottle of wine per day, 4 ozs. brandy, 2 pints porter, 2 pints milk, 2 eggs, arrowroot, mutton-chops, and beef-tea, in addition to surgical treatment day and night. With these, in addition to the usual diets, the patient recovered.

Messrs. Ibbotson and McKellar have audited the Accounts, and an abstract is appended. The receipts have been from all sources, including the balance from last year, £8,683 4s. 4d.; and the expenditure, £7,285 17s.; this, with the amount due on certain contracts, and set apart for the construction of a large Water Tank, leaves a balance of £926 17s. 3d.

As anticipated, the usual votes from Poundage Fees have been withdrawn, and the Government will only grant a certain sum conditionally. The Legislature having voted a sum for the maintenance of the Institution, on condition of one-third of the amount being raised by private contributions, it behoves the Committee to state, that the sum voted will not be received unless the conditions are fulfilled; and unless the public contribute more liberally than they have done, the sum voted will lapse, and the efforts of the Institution for usefulness will be greatly curtailed. Those who observe the distress which now exists among poor people in sickness, will well understand how severely any limited Hospital Assistance would be felt. The Committee regret that the contributions of the public bear but a very small proportion in comparison with the requirements of the Institution.

In the course of 1856 it was deemed necessary, for proper care of all stores, for careful distribution of them, and for the properly carrying out the internal arrangements of the house, that a House Steward should be appointed. The patients having increased, such an officer was appointed in May last; this caused an additional expenditure in salaries, but the Committee conceive that this addition will be more than compensated for in the proper care of the stores.

The patients still continuing to increase, and the cases to be of such a nature that the Resident Surgeon could not attend to the dispensing, it became necessary to appoint a Dispenser; but the Committee found that the two offices of House Steward and Dispenser might be combined; consequently, when the late House Steward resigned, the Committee decided to combine the duties; and yesterday, a person was appointed to the office, at the same salary as the late House Steward received.

In reference to the Medical Staff, whose appointments under the new rules took effect from May last, the Committee are glad to be able to state, that the misgivings some of them had as to the satisfactory working of the new rules,



have been dissipated, as they have been most efficiently carried out by the gentlemen who were appointed Honorary Medical Staff; viz.: Drs. Kilgour and Grace, Physicians; and Drs. Pincott and Gunn, Surgeons. The thanks of the subscribers are very justly due to these gentlemen. Dr. Kilgour has found it necessary to resign his office, but the Committee very warmly recommend the re-appointment of the three last-named gentlemen who stand again for re-election; and trust that Dr. Kilgour's place will be filled by some one having the interest of the Institution as much at heart as he had.

When the new rules in reference to the medical arrangements were passed, Mr. Sheppard, the late Resident Surgeon, resigned; and the Committee appointed Mr. E. C. Whittenbury, a gentleman highly recommended, in his stead.

In conclusion, the Committee desire to thank those who have contributed to the Institution in any way during their term of office; and, in resigning their trust into the hands of the subscribers, they earnestly appeal for continued and increased support to so excellent and necessary an Institution.

Geelong, 25th January, 1858.

**Abstract of Receipts and Expenditure of the Geelong Infirmary and Benevolent Asylum in 1857.**

RECEIPTS.				EXPENDITURE.			
		£	s. d.			£	s. d.
1857.	To Balance from last year .. .. .	4839	8. 4	1857.	By Improved Ventilation .. .. .	156	10 0
Jan. 1.	Amount voted by Legislative Assembly for 1857 .. .. .	2000	0 0		New Buildings, Portico, Operating Room, &c... .. .	935	17 11
	Amount granted by Immigrants' Fund Board, for relief afforded to Destitute Immigrants .. .. .	275	15 5	Jan. 1.	Steam Cooking Apparatus .. .. .	83	10 11½
to	Annual Subscriptions .. .. .	598	2 6		Repairs to Main Buildings .. .. .	140	11 0
	Donations, Legacies, &c., &c. .. .. .	805	5 8		Painting and Whitewashing, &c. .. .. .	105	0 0
	Paying Patients .. .. .	373	0 10		Drains and Cesspools .. .. .	37	3 0
	Inmates Board .. .. .	15	0 0		Draft on England for Medicines .. .. .	101	10 0
	Sale of Pigs .. .. .	25	10 0		<b>GENERAL EXPENDITURE:—</b>		
Dec. 31	Sale of Sundries .. .. .	11	1 6		By General Outfit .. .. .	471	9 6½
					Linen and Bedding .. .. .	88	14 1
					Surgical and Medical Outfit .. .. .	175	18 9½
					Patients Clothes .. .. .	81	17 0
					Garden Account .. .. .	88	16 2
				to	Pigs Account .. .. .	1	4 0
					<b>MAINTENANCE:—</b>		
					By Wines, Spirits, &c. .. .. .	442	6 0
					Extra Medical Comforts .. .. .	7	14 8
					Medicines .. .. .	268	11 11½
					Firing .. .. .	313	5 6
					Funerals .. .. .	151	14 3
					Internal Repairs of House .. .. .	39	4 9
					Provisions and General Stores .. .. .	1672	19 8
					Sundries, Printing, Advertising, Cesspools, &c. .. .. .	181	12 11
					Salaries and Commission .. .. .	1650	14 4
					Insurance (£5,000) for Five Years .. .. .	70	10 6
					Balance brought down, viz:—		
				Dec. 31	Deposited in Savings' Bank, £500 .. .. .	500	0 0
					" " Bank of Australasia .. .. .	887	7 3
						£8,683	4 3
						Liabilities for Completion of Contracts entered into in 1857	£470 10 0
						Examined and found correct.	
						CHARLES IBBOTSON, } AUDITORS.	
						W. G. MCKELLAR, }	

5700  
5000  
7000

Balance brought down .. .. . 1897 7 3  
 Liabilities for Uncompleted Contracts .. .. . 470 10 0  
 Actual Balance .. .. . £926 17 3

JOHN S. HILL, TREASURER.

Geelong, 25th January, 1858.

## LIST OF DISEASES

TREATED AT THE

## Geelong Infirmary and Benevolent Asylum,

FROM 1st JANUARY TO 31st DECEMBER, 1867.

DISEASES.	Total Admitted	Died.	Discharged Cured, or remain.
Abscess .....	12	2	10
Albugo .....	1	—	1
Albumenuria .....	2	—	2
Amaurosis.....	1	—	1
Amenorrhœa .....	3	—	3
Anasarca .....	1	—	1
Anæmia .....	1	—	1
Aneurism .....	6	2	4
Angina Pectoris .....	1	—	1
Asthma .....	3	1	2
Bladder, Rupture of .....	1	1	0
Bubo .....	3	—	3
Burn .....	5	2	3
Brain, Congestion of .....	2	—	2
"  Concussion of .....	3	—	3
"  Inflammation of.....	1	1	0
Bronchitis, Acute.....	5	—	5
"  Chronic .....	2	—	2
Broncho-Pneumonia .....	3	1	2
Calculus.....	3	1	2
Caries.....	7	—	7
Cataract.....	1	—	1
Cephalalgia .....	1	—	1
Cicatrix .....	3	—	3
Cirrhosis .....	1	—	1
Choroiditis.....	1	—	1
Chorea .....	1	—	1
Colloid.....	1	1	0
Condyloma.....	1	—	1
Conjunctivitis .....	8	—	8
Contusion .....	17	1	16
Debility .....	1	—	1
Delirium Tremens .....	2	—	2
Diarrhœa .....	3	—	3
Dislocation.....	4	1	3
Dropsy .....	5	—	5
Dysentery.....	15	4	11
Dyspepsia .....	5	—	5
Eczema .....	3	—	3
Entropion .....	1	—	1
Epulis.....	2	—	2
Epistaxis.....	1	—	1
Erysipelas .....	5	—	5
Fever, Colonial .....	14	5	9
Fistula, Urinary .....	1	—	1

DISEASES.	Total Admitted.	Died.	Discharged Cured, or remain.
Fracture, Compound .....	7	1	6
"  Simple .....	37	2	35
Gastritis.....	1	—	1
Gleet .....	1	—	1
Gonorrhœa.....	8	—	8
Hæmorrhoids .....	1	—	1
Hernia, Strangulated .....	1	1	0
Hepatitis.....	5	—	5
Hypospadias .....	2	1	1
Hysteria .....	9	—	9
Icteric .....	2	1	1
Inanition.....	1	1	0
Impetigo.....	1	—	1
Iritis .....	1	—	1
Leucœma .....	1	—	1
Leucorrhœa .....	8	—	8
Ligamentum Patellæ, Rupture of .....	1	—	1
Marasmus Senile.....	19	6	14
Meningitis .....	2	—	2
Menorrhagia.....	2	—	2
Morbus Cordis.....	15	2	13
"  Coxæ .....	4	—	4
Mortification.....	3	2	1
Myelitis.....	2	—	2
Nebula .....	6	—	6
Necrosis.....	5	—	5
Nephritis .....	1	—	1
Neuralgia .....	1	—	1
Neurosis.....	2	—	2
Ophthalmia, Acute general .....	3	—	3
"  Granular.....	7	—	7
Orchitis .....	7	—	7
Ozœna .....	1	—	1
Paralysis .....	24	5	19
Paronychia .....	1	—	1
Periostitis .....	1	—	1
Peritonitis .....	2	—	2
Phlegmon .....	1	—	1
Phthisis.....	24	10	14
Phymosis .....	2	—	2
Pityriasis .....	1	—	1
Pleurodyne .....	2	—	2
Pleuro-Pneumonia .....	7	3	4
Pneumonia .....	15	3	12
Poisoning .....	4	—	4
Porriga .....	1	—	1
Psoriasis .....	1	—	1
Purpura.....	1	—	1
Ramollissement.....	1	—	1
Rheumatism, Acute .....	8	—	8
"  Chronic.....	39	—	39
Scald .....	2	—	2
Scirrhus .....	5	—	5
Spermatorrhœa .....	2	—	2
Strabismus .....	1	—	1
Staphyloma .....	2	—	2
Stricture .....	5	—	5
Syphilis .....	16	2	16
Synovitis .....	3	—	3
Strumous Articular Disease .....	4	—	4
Tuberculosis.....	1	1	0
Ulcer .....	23	1	23
Urine, Retention of .....	3	1	2
Wound .....	17	—	17

E. C. WHITTENBURY,

RESIDENT SURGEON.

NOTE.—Many of the Patients have suffered from more than one disease.

## LIST OF LIFE GOVERNORS.

(With privilege of having a Patient always in the House.)

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1853. Adams, John, Esq.  
 „ Austin, James, Esq.  
 „ Australasia, Bank of  
 „ Cunningham, A. F., Esq.  
 „ Dalgetty, Gore and Co.  
 „ A. Fyfe, Esq.  
 „ Gibson and Curle.  
 „ Hill, John Sleath, Esq., J.P.  
 „ Hope, Messrs. J. and G.  
 „ Nantes, Charles, Esq.  
 „ Ogilvie, Thomas, Esq.  
 „ Strachan, Hon. J. F., Esq.,  
 „ Victoria, Bank of  
 „ Union Bank of Australia  
 „ Wilson, Samuel, Esq.  
 „ Webster, George, Esq.
1854. LaTrobe, C. J., Esq.  
 „ MacMillan, J. G., Esq.  
 „ Murchie, Charles, Esq.  
 „ Officer, Robert, Esq.  
 „ Story, Thomas, Esq.  
 „ Sutherland, Robert, Esq.  
 „ Wills, H. S., Esq., M.L.A.
1855. Learmonth, Messrs. T. and S.  
 1856. Manifold, Messrs. J. and P.  
 1857. Gregory, J. A.  
 „ Ware, J. G., Esq.

## LIST OF CONTRIBUTIONS

FOR

1857.

A							
	£	s.	d.		£	s.	d.
Alder, James	5	7	6	Brooke, J. H.	5	5	0
Archer, William	1	1	0	Bryan, William	5	5	0
Ashmore and Sons	1	1	0	Baker, Mrs.	1	0	0
Ancient Independent Order of Odd Fellows, per H. Gourley	5	5	0	Bankin, John	3	3	0
Anderson, J. M.	1	1	0	Bell, Brothers	5	5	0
Anderson, Robert	2	0	0	Burnett, W. T. G.	5	0	0
Armstrong, George	5	5	9	List per ditto	7	10	0
Austin, Thomas	5	5	0	Barter, Samuel	1	1	0
List, per ditto	17	10	0	Ball in aid of Hospital	19	3	0
Aitchison, David	25	0	0	Brown, Thomas, and Co.	3	3	0
Australasia, Bank of	50	0	0	Bankin, John, half of fine at Police Court	0	10	0
B				C			
Baird, Thomas	1	1	0	Cooper, Rev. John	1	1	0
Blake, William	2	2	0	Croll, William	2	2	0
Barthold, J. G.	1	1	0	Clarke, Brothers	3	3	0
Barkly, Sir Henry, K.C.B.	10	0	0	Champion, Frederick	3	3	0
Blair, Mary	2	2	0	Carr, J. G.	5	5	0
Bray, T. and J.	5	5	0	Cumming and Son	5	5	0
Bowness, William	1	1	0	Collection in St. Mary's Roman Catholic Church	40	0	0
Bigwood F.	2	2	0	Curl, Willey and Co.	5	5	0
Brown, Thomas	2	2	0	Cole, Nicholas	2	2	0
Brebner, for U. P. Church	2	2	0	Cotton, H. B.	2	2	0
Bullock, R. H.	2	2	0	Casey, Thomas	3	0	0
Brydon and Hedrick	8	8	0	Carpenters' and Joiners' So- ciety, per J. C. Moorehouse	2	2	0
Bennet, Guy	1	1	0	Chirnside, Thomas	5	5	0
Blair, William	5	5	0	D			
Burton, Henry	32	17	0	Dunn, E. C.	3	1	0
Bell, W. M., and Co.	2	2	0	Doyle, Edward	2	2	0
Bauer, F.	3	3	0	Down, J. H.	5	5	0
Brown, W. H.	3	3	0	Dalgetty, Ibbotson, and Co.	5	5	0
Ballantine, Mary	2	2	0				

	£	s.	d.		£	s.	d.
Dawson, C. B. .. ..	5	5	0	Holdsworth, Joseph .. ..	1	1	0
Douglas, Alfred .. ..	5	5	0	Hybell, James .. ..	2	2	0
Deceased Patents .. ..	14	11	0	Hutchinson, A. M. .. ..	2	2	0
Dunett, Charles .. ..	10	0	0	Hutchinson, C. A. .. ..	1	11	6
Dennis Brothers .. ..	5	5	0	Holmes, Mathew .. ..	25	0	0
List per ditto .. ..	5	5	0	Hanson, Mrs. .. ..	0	5	0
Day, Dr. .. ..	5	5	0	Per ditto, D. G. Herbert .. ..	0	5	0
Day, Dr., for J. Scollard .. ..	2	0	0	Charles Lewis .. ..	0	5	0
				Public Collections .. ..	1	2	0
				George Hanson .. ..	1	0	0
E.				Hayes, Very Rev. Dean .. ..	3	3	0
Egan, Honora .. ..	5	5	0	Hudson and Sons .. ..	1	0	0
Ellis, William .. ..	2	2	0				
				I			
F.				Isaac, Samuel .. ..	5	5	0
Friends .. ..	0	10	0				
Fielder, Thomas .. ..	1	1	0	J			
Fitzgerald, Michael .. ..	2	2	0	Jewell, William .. ..	2	2	0
Forster, Thomas .. ..	3	3	0	Johnstone, J. W., and Co. .. ..	1	1	0
Farran, Edmund .. ..	2	2	0	Jurors' Fees, per R. Rede,			
Field, William .. ..	2	2	0	Esq., &c. .. ..	16	1	6
G.				K			
Grace, Dr. .. ..	1	1	0	King, William .. ..	1	1	0
Gibson Brothers .. ..	1	1	0	Kernot, Charles .. ..	3	3	0
Gellatly, John .. ..	1	0	0	Kilgour, Dr. .. ..	1	1	0
Giblin, V. W. .. ..	3	3	0	Kelly, T., for a Friend .. ..	1	0	0
Green, J., per Dr. Shaw .. ..	3	3	0	Kelly, Thomas .. ..	2	2	0
Gibbs, Ronald and Co. .. ..	5	0	0				
Gregory, J. A. .. ..	50	0	0	L			
Gosling and Sheppard .. ..	5	5	0	Lowe, John .. ..	5	5	0
Goodman, Rev. Geo. .. ..	5	5	0	Law, Dodd, and Co. .. ..	3	3	0
Geelong and Melbourne				Lawrence, George .. ..	2	2	0
Railway Company .. ..	5	5	0	Laubin, Joseph .. ..	2	2	0
Grey, Henry .. ..	0	5	0	Langwill and Espanesse .. ..	2	2	0
				Lovebury, Mathew .. ..	1	0	0
H				Leihy, William, amount left			
Henty, James, and Co. .. ..	5	5	0	in his hands by a Stranger	3	11	0
Harwood, T. C. .. ..	5	5	0	Lascelles and Tannock .. ..	2	2	0
Holding, W. J. .. ..	2	2	0	Ditto ditto .. ..	1	0	0
Hitchcock, G. M. .. ..	2	2	0	Lane, H. B. .. ..	3	3	0
Hitchcock, W. M. .. ..	2	2	0				
Higgott, Samuel .. ..	2	2	0	M			
Handt, Rev. J. C. S. .. ..	3	3	0	McInnerney, Daniel .. ..	5	5	0
Hunt, T. B. .. ..	1	1	0	Morris, J. R. .. ..	3	3	0
Heath and Cordell .. ..	5	5	0	McCure, J. B. .. ..	1	1	0
Hamilton, Rev. W., for Pres-				Myles, George .. ..	2	2	0
byterian Congregation Kil-				McNally, F. .. ..	1	1	0
noorat and Caperdown .. ..	4	13	8	McKerras, James .. ..	2	2	0
Harrison, Daniel, and Co. .. ..	5	5	0	McCallum, Neil .. ..	1	1	0
Holmes, White and Co. .. ..	5	5	0	Musson, Ross, and Co., for			
House Rent .. ..	3	0	0	Men's Accident Fund .. ..	2	2	0
Hawkes Brothers .. ..	1	1	0	Morris, W. T. .. ..	1	1	0
Hvezel, P. J. .. ..	0	10	0	Matthews and Howey .. ..	5	5	0
Hemmings, John (deceased)	37	8	0				

	£	s.	d.		£	s.	d.
Marsh, Henry ..	1	1	0	Pincott, Dr. ..	3	3	0
McMullen, William..	3	3	0	Poulton, B. ..	1	1	0
Miller, James ..	1	1	0	Pike, Henry ..	1	1	0
Marsh and Johnstone ..	2	2	0	Pike, Alfred ..	1	1	0
McPhillimy and Baird ..	5	5	0	Petteval, D. L. ..	5	0	0
McNicol and Gibb..	1	1	0	Power, John ..	3	3	0
Mercer, George ..	3	3	0	Pelley, Joseph ..	2	2	0
McCann, Nicholas ..	10	0	0	Powell, Thomas ..	5	5	0
Ditto ditto ..	2	2	0				
McBeth, W. B. ..	1	1	0				
McCallum, Duncan ..	1	1	0	Q			
Mackin, Dr. ..	2	2	0	Quinan, William ..	1	0	0
McCallum, Alexander, & Co. 1	1	1	0				
Middlemiss, Eleanor ..	2	2	0	R			
McAndrew, Duncan ..	5	0	0	Rowe, William ..	5	5	0
Meadows and Lewis ..	14	9	0	Rede, Robert (fine per) ..	3	3	0
McKay, D. ..	24	16	10	Reed, A. R. ..	1	1	0
McLeod, Colin ..	1	0	0	Riddock, J. ..	3	3	0
McKellar, W. G. ..	3	3	0	Riley, James ..	5	5	0
McPherson, John ..	2	2	0	Rice, Joseph ..	3	3	0
Murray, Hugh ..	10	0	0				
McDonald, William ..	2	2	0	S			
Melbourne Histrionic Society 25	0	0	0	Scott, W. R. ...	2	0	0
Moore, James ..	2	2	0	List, per ditto... ..	9	0	0
Master Blacksmith and				Shaw, Dr., for W. Symonds 3	3	0	0
Wheelwrights' Society, per				Stretch, Archdeacon ...	5	5	0
J. Bruce ..	6	12	6	Stewart, Robert ...	2	2	0
Moxhey, Henry ..	3	3	0	Sandford, Edward ...	3	3	0
Moiety of Fine, Messrs. Lang-				Salter, Charles ...	0	5	0
don and Birkett v. Adams 5	0	0	0	Stiven, R. ...	1	1	0
				Semken, John ...	1	1	0
N				Stephen G. A. ...	1	1	0
Nickless, Henry ..	1	10	0	Scott, Bros. ...	2	2	0
Noble, William ..	2	2	0	Stewart, John ...	1	0	0
Nantes, Charles ..	3	3	0	Stewart, Donald ...	3	3	0
N. G. E., per G. M. Hitchcock 1	0	0	0	Strachan, Hon. J. F. ...	10	10	0
Newcomb, Miss ..	1	1	0	Sladen, Chas. ...	10	0	0
List, per ditto ..	4	2	0	Sheppard, G. W. ...	2	2	0
Ditto (see Country List)				Sinclair, William ...	2	2	0
Nimmo and Grey ..	5	5	0	Smith, Colin ...	2	2	0
Noble, James ..	2	2	0	Stretch, Rev. J. C. T. ...	3	3	0
				Skene, A. J. ...	2	0	0
O				Sparks, Dr. ...	2	2	0
O'Bryan, Thomas ...	5	5	0	Slater, Thomas ...	8	3	0
O'Halleren, M. ..	0	10	0	Per Ditto, Geo. Brown ...	1	0	0
O'Farrell and Son..	5	5	0	J. Holdsworth ...	1	0	0
Operative Masons' Society,				Hawkes, Bros. ...	1	0	0
per Alexander Dick ..	10	10	0	John Holman ...	0	10	0
				Dr. Sparks ...	1	0	0
P				Martin Bolger ...	1	0	0
Pelly, Joseph, for F. B. ...	2	2	0	James Gillan ...	0	10	0
Patterson, Bates ..	3	1	0	J. Turnbull ...	0	5	0
Parker, Richard ...	5	5	0	Hardworking man ...	0	5	0
Powell, D. ..	2	0	0	A friend ...	0	4	0
Poynton and Sheppard ..	2	2	0	Shaw, Charles ..	1	0	0



	£	s.	d.		£	s.	d.
T				W			
Thompson, Dr. ...	2	2	0	Ware, J. G., M.L.A. ..	50	0	0
Tait, Rev. John ...	1	0	0	Webster, Lawrence ..	2	2	0
Thomas, J. T. ...	5	5	0	Williamson and Hills ..	5	5	0
Trigg, Thomas ...	0	10	0	Wood, Edwin ..	5	5	0
Telford and Page ...	2	2	0	Wallace, J. C. ..	2	2	0
Trigg, James ...	2	2	0	Wilson, G. T. ..	1	1	0
Taylor and Appleby ...	3	3	0	Warner, Geo. ..	3	3	0
Thomson, George ...	3	3	0	Ward, P., per D. McInerney	2	2	0
Thorne, John ...	1	1	0	Welsh, H. P. ..	1	1	0
Taffs, Richard ...	2	2	0	Wood, Bros. ..	1	1	0
				Watts, William ..	2	2	0
U				White, George ..	2	0	0
Ulrich, F. ...	2	2	0	Whyte, C. J. ..	1	10	0
				Wright, George ..	5	5	0
V				Weston, Maurice ..	1	0	0
Vicary, T. W. ..	4	0	0	Walker and McPherson ..	2	0	0
List per ditto ..	5	0	0	Waters, W. H. ..	2	2	0

*The following Contributions were very thankfully received.*

Garden Seeds and Plants from Mr. Wm. Clarkson and Mr. Nantes.

A quantity of Gravel from Mr. Gregory.

Chloride of Lime, Disinfecting Fluid, and Quinine, from Mr. Sydney Smith, &c., &c., &c.

COUNTRY LISTS  
OF  
CONTRIBUTIONS.

1857.

A				D			
	£	s.	d.		£	s.	d.
Austin, Thomas, Esq., Bar-				Dennis, Brothers., Koronga-			
won Park .. ..	5	5	0	Ballort .. ..	5	5	0
William Corbet .. ..	1	0	0	E. Nihil, T. Nihil. J.			
E. Batson .. ..	1	0	0	Cutts, John Foster,			
James Pavely .. ..	1	0	0	W. Rippon, W. Jack-			
F. Chasey .. ..	1	0	0	son, and J. Roberts,			
John Hall .. ..	1	0	0	each 10s. .. ..	3	10	0
Thomas Reynolds .. ..	1	0	0	John Artlett, John			
Thomas Lester .. ..	1	0	0	Hayes, and J. Har-			
John Kimber .. ..	1	0	0	wood, each 5s. .. ..	0	15	0
Wm. Walker .. ..	1	0	0	John Dignan .. ..	1	0	0
John Pickeep .. ..	1	0	0				
W. Gladman .. ..	1	0	0	N			
Richard Renegan .. ..	1	0	0	Newcomb, Miss., Coryeule	1	1	0
William Mills .. ..	1	0	0	John Mahon .. ..	0	10	0
John Bennet, W. Marsh				Henry Koney .. ..	0	10	0
Sabin Simins, Charles				Thomas Butler .. ..	1	1	0
Simins, W. Godfrey,				Elizabeth Hagger .. ..	1	1	0
T. Brown, T. Chalice,				Thomas Hastings .. ..	0	10	0
and James Alsop,				Geo. Ryder .. ..	0	10	0
each 10s. .. ..	4	0	0	For 1858.			
W. Elve, and J. Baine,				Miss Newcomb .. ..	1	1	0
each 5s. .. ..	0	10	0	Thomas Peel .. ..	1	1	0
				William Bilton .. ..	1	1	0
B				Thomas Clarke .. ..	1	1	0
Burnett, W. G. T., Glenisla	5	0	0	S. McConnel .. ..	1	1	0
G. G. Burnett .. ..	2	0	0	Mrs. Andrews .. ..	1	1	0
Thomas Beck .. ..	1	0	0	John Doharty, John			
John Murray .. ..	1	0	0	Lovell, W. Fergusson,			
William Welsh .. ..	1	0	0	W. Cryer, A. Ambler,			
John O'Neil .. ..	1	0	0	Thomas Hastings, and			
William Keith .. ..	1	0	0	Thomas Butler, each			
John Lawford .. ..	0	10	0	10s. .. ..	3	10	0

£ s. d.			S			£ s. d.		
Miss Rendle, George								
Curtis, J. Maloney,			Scott, W. R., Charleycomb	2	0	0		
W. Fox, William			J. Mills .. ..	1	0	0		
Riddles, T. Ford, D.			William Lewis.. ..	1	0	0		
Quinan, W. Homan,			E. Green .. ..	1	0	0		
James Edmunds, and			Kimpoora .. ..	1	0	0		
J. Selian, each 5s. ..	2	10	0	Robert Howard	1	0	0	
T. Watts, John Gibson,			James Frankland	1	0	0		
Edwin Fox, and Alice			Edward Moor .. ..	1	0	0		
Tynham, each 2s. 6d.	0	10	0	Samuel Birchard	1	0	0	
John Matheson .. ..	0	12	0	R. Burns .. ..	1	0	0	

## GENERAL RULES.

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I. THAT the objects of the Infirmary be to afford Medical and Surgical aid to poor persons requiring it, for a limited number of paying patients, and for casualties; but that no person who shall meet with casualties, and shall be found able to pay for surgical aid, shall receive further than temporary gratuitous assistance. That the object of the Benevolent Asylum be the reception of the Poor and Distressed, with a view to afford them consolation and assistance.

OBJECTS.

II. That a portion of the building be set apart for the purposes of the Infirmary; and the remainder for the purposes of the Benevolent Asylum, at the discretion of the Committee.

Appropriation of the Building.

III. That the Institution shall consist of a President, two Vice-Presidents, five Trustees, a Treasurer, four Honorary Medical Officers, a Secretary, Governors, and Subscribers, as hereinafter described.

Institution, how constituted.

### QUALIFICATIONS AND PRIVILEGES OF GOVERNORS AND SUBSCRIBERS.

IV. That every benefactor of £50 upwards be a Life-Governor, and every annual Contributor of £20, an annual Governor, with liberty of having one in-patient or three out-patients always on the books of the Institution, subject to the approval of the Committee of Management hereinafter mentioned, and provided that the funds of the Institution admit of the reception of such patients.

Governors.

Benefactors, where bequests of £50.

Benefactors raising £20.

source, shall have the rights and privileges of a Governor for one year only, commencing from the January following.

VI. That every Benefactor of £25 or upwards, in one sum, be a Life Subscriber, with liberty of having one in-patient and three out-patients admitted annually; and every Contributor of £1 1s. and upwards annually, an Annual Subscriber, with liberty of having

Subscribers.

patients admitted as follows :—Annual Subscribers of £1 1s., to have *four* Out-patients' tickets ; of £2 2s., *one* In-patient and *two* Out-patients ; of £3 3s., *two* In-patients and *four* Out-patients ; of £5 5s., *four* In-patients and *eight* Out-patients ; of £10 10s., *eight* In-patients and *eight* Out-patients. Recommendations for admission to be subject to the approval of the House Committee, and to be made by Tickets only, to be issued by the Secretary to Subscribers, at the time of their becoming such, and provided that whenever any recommendation cannot be acceded to, from want of room, or other cause appearing to the Committee, the tickets used in such recommendation shall be reclaimable by the Subscribers issuing the same ; and such Ticket shall only be used for the recommendation of persons unable to pay for medical attendance ; and shall only be available till 31st January, in the year after that in which they are issued.

Subscriptions,  
when due.

VII. That the annual subscriptions must be paid in advance for the current year, such year to be computed from the first day of January in each year, and no Governor or Subscriber will be entitled to any privilege until the subscription be paid, if demanded.

Annual Meeting  
of Subscribers.

VIII. There shall be an annual meeting of the Subscribers in the month of January in each year, at which all Honorary Officers of the Institution shall be elected for the ensuing year.

Persons not qual-  
ified to vote.

IX. That no person shall vote at any meeting while he is a salaried officer, or pupil of the Institution ; nor any new Subscriber, unless his subscription shall have been paid for one month preceding.

General Laws.

X. That no general law, nor any repeal of, or alteration in, the existing laws shall be valid, unless the same shall have been passed at an annual or special meeting of the Subscribers ; and at least eight days' notice of such alteration having been given.

Committee o  
Management

Special Meetings  
of Subscribers.

XII. It shall be competent at any time for the Committee of Management, at which at least eight members shall be present, or for nine or more Subscribers, by a writing under their hands, to require the Secretary to summon, at the expiration of fourteen days, a Special Meeting of Subscribers, the occasion of calling such meeting being stated in the requisition ; and no business shall be transacted at such

Special Meeting, except that for which it shall have been summoned. Every such Meeting to be called by the Secretary, by advertisement in one of the public newspapers, published in Geelong, within three days of his receiving such requisition. Twelve Subscribers shall be necessary to form a General or Special Meeting.

XIII. That all Meeting of Subscribers be called by the Secretary, by advertisement in one of the newspapers published in Geelong, at least one week before the day of meeting.

Meetings of Subscribers called by Advertisement.

XIV. In the event of any vacancies in the offices of President, Vice-Presidents, Treasurer, Trustees, Auditors, or Honorary Medical Officers, the Election of a successor shall take place at a Special Meeting of Subscribers, to be convened by the Committee of Management, which Election shall be by voting-tickets, as enjoined by Act of Council, 11 Vic., No. 59, section 9.

Honorary Officers—mode of Election.

XV. And it shall be lawful at all meetings of Subscribers, for any Subscriber duly qualified to Vote, to Vote either in person or by Proxy, such Proxy being also a Subscriber duly qualified: provided that such Proxy shall have his authority in writing, signed by the Subscriber; and such authority shall only extend to the one meeting especially named therein. Governors to have three votes; Life-Subscribers three votes; Annual £10 10s. three votes; of £5 5s. two votes; Subscribers of £1 1s. and upwards one vote.

Vote by Proxy.

#### COMMITTEE OF MANAGEMENT.

XVI. The Committee of Management shall direct the general business of the Institution; shall frame Bye-Laws for its internal regulation, the same not being repugnant to the General Rules; shall have power to enter into all necessary contracts on behalf of the Institution, and direct payment to be made thereof; and appoint and discharge all paid officers and servants of the Institution. They shall meet at the Institution on the first Wednesday in every month, and on such other days as they may appoint. They shall have power to admit patients, and to make regulations respecting them. The Chairman of Committee, in case of any equality of votes, to have a casting vote, but no deliberative vote.

Committee of Management;  
Their duties and powers.

Members  
*ex-officio*

XVIII. The Committee of Management shall choose, from among themselves, a House Committee of five, three to form a quorum, who

House Committee

shall meet on Monday and Thursday in each week, at 4 o'clock p.m., and oftener if necessary; and who shall have power to admit patients, to examine and pass the house-accounts, to engage and discharge servants, and to regulate the internal management of the Institution.

Annual Report. XIX. The Committee of Management shall present a General Report of the affairs of the Institution at the Annual Meeting of Subscribers.

Accounts when to be Audited. XX. The Accounts of the Institution shall be Audited once in every year, and presented at the Annual Meeting of Subscribers.

Honorary Medical Officers.

#### HONORARY MEDICAL OFFICERS.

Charge of Cases Persons not eligible; Their qualifications. XXI. They shall consist of two Physicians and two Surgeons, to be elected Annually; and they shall have the charge of all the in-patients admitted to the institution. No one shall be eligible for the appointment of Honorary Medical Officer, unless he can produce, in the case of Physician, a Diploma or degree of M.D., from a recognised British University; and, in the case of Surgeon, a Diploma from one of the Royal Colleges of Surgeons, of London, Edinburgh, or Dublin; together with, in each case, a Certificate from the Victoria Medical Board.

Arrangement of Cases, and attention to them. XXII. They shall regulate the Division and Classification of patients; and shall take care that proper attention is paid to them as to food, medicines, cleanliness, and attendance, and everything connected with their comfort and recovery; and in case of any neglect, shall report the same to the House Committee.

Their attendance. XXIII. Two of the Honorary Medical Officers shall attend on alternate days, between the hours of Eleven a.m. and One p.m. And one of them in rotation shall be Medical Officer of the week.

Capital operations to be performed by. XXIV. They shall perform all Capital Surgical Operations. But no Capital Operation shall be performed without a previous consultation of the whole of the Medical Staff, except in cases of emergency. And they shall regularly consult in all cases of importance, or protracted con-

Patients.

Admission into the Infirmary. XXV. That accidents, and such cases of decided emergency only, as in the opinion of the Honorary Medical Officer or Resident Surgeon cannot be delayed, be received into the Infirmary at any time without

ticket, but that the admission of patients, in ordinary cases, be restricted to Monday and Thursday in each week, and only if recommended by a Subscriber's ticket.

#### ADMISSION OF PAYING PATIENTS.

XXVI. That Paying Patients be admitted on the usual days of Patients to be admitted, without tickets, at the discretion of the Committee.

XXVII. That the amount chargeable to each patient shall be at the discretion of the Committee; and that any patient, on being admitted, must pay to the Treasurer the amount chargeable for one month in advance, and also give a guarantee from some responsible person to reimburse the Committee any further expense that may be incurred on behalf of such patient.

Amount to be charged.  
Deposit.  
Guarantee.

XXVIII. That the general rules and regulations of the Institution shall be applicable to, and strictly observed by, all paying patients received into the Institution.

Rules applicable to Paying Patients.

#### PATIENTS NOT ADMISSABLE.

XIX. No pregnant female, for the purpose of confinement—no person insane—no one having a contagious or infectious disease—no one subject to epilepsy—nor any one who, in the opinion of the Honorary Medical Officer or Resident Surgeon, might receive equal benefit as an out-patient, shall be admitted; and no child under five years of age shall be admitted, except from an accident for a surgical operation.

Persons not admissible.

#### ADMISSION OF INMATES INTO THE BENEVOLENT ASYLUM.

XXX. The admission of inmates into the Benevolent Asylum is ordinarily restricted to Monday and Thursday in each week, but a meeting of the House Committee may be convened at any time to consider authenticated cases of utter and present destitution.

BENEVOLENT ASYLUM.  
Admission of Inmates.

XXXI. No pregnant female for the purpose of confinement—no person insane—no child under twelve years of age—no one having a contagious or infectious disease, shall be admitted.

Persons not admissible.

XXXII. Ministers of Religion shall have free access to persons of their respective denominations, at such times as shall be appointed by the Committee of Management; and when a patient requests that any minister may be sent for, his wish shall be immediately complied with.

Ministers of Religion.



Religious Instruction. **XXXIII.** That Instruction of the patients in the Institution be left to the recognised religious teachers of the various denominations to which the patients belong : and it shall be understood that controversial works be prohibited.

**SECRETARY.**

Secretary,  
His duties. **XXXIV.** He shall attend all Special, General and Committee Meetings ; he shall take minutes of the proceedings, and transcribe them carefully into books to be kept for that purpose, and he shall carry out the directions of such Meetings in the particulars incident to his department.

Correspondence and Accounts. **XXXV.** He shall conduct the correspondence and other clerical business of his department, and he shall enter and keep the accounts of the Institution, under the directions of the Committee.

**COLLECTOR.**

Collect and pay. **XXXV.** He shall be under the direction of the House Committee, and shall collect subscriptions and donations to the Institution, and pay over the same to the Treasurer once in every week, and render account of the amount by him received since the last payment.

# REGULATIONS

FOR

## THE INTERNAL MANAGEMENT

OF

### The Institution.

#### RESIDENT SURGEON.

1. No Candidate shall be eligible for the appointment of Resident Surgeon unless he produces a diploma from either of the Royal Colleges of Surgeons of London, Edinburgh, or Dublin, together with a certificate from the Medical Board of Victoria. Qualifications.

2. He shall reside in the house and shall not leave it except on necessary occasions. He shall not be absent more than three hours at one time, or after Twelve o'clock at night, without the express leave of the House Committee. In case of absence, he shall inform the House Steward and Dispenser, and shall enter in a book kept for the purpose where he may be found. Regulations re-  
specting ab-  
sence.

N.B.—He and the House Steward and Dispenser shall never be absent at the same time.

3. He shall have the charge of the In-patients during the absence of the Honorary Medical Officers, and shall have the ordinary charge of all Out-patients, and shall report to the House Committee at its next meeting any Patient who may have been disorderly. He shall make a special report to the House Committee on every Patient who may have been two months in the Institution; and he shall also report any case that may be considered incurable by the Medical Staff, to be dealt with as the Committee may see fit. Charge of the Pa-  
tients; report  
disorderly.  
  
Patients 2 months  
in Institution to  
be reported.  
  
Incurable cases to  
be reported.

Internal control.

4. He shall have the general superintendence of the internal affairs of the Institution, under the direction of the House Committee. He shall preserve order and sobriety, and in case of insubordination or gross default of duty on the part of any servant, he shall suspend or discharge such servant until the next meeting of the House Committee, and, if necessary, he shall provisionally hire a substitute for such servant so suspended or discharged, and he shall report his having done so, with the cause of such suspension or discharge, to the House Committee at their next meeting; but he shall in no case absolutely discharge, or permanently hire, any servant of the Institution, without the sanction of the House Committee.

Servants,

Medicines, medical instruments, furniture, &c.; charge of them, inventory of them.

5. He shall cause the medicines prescribed by the Honorary Medical Officers from day to day, as well as those which are to be kept ready for use, to be prepared. He shall have charge of, and keep the surgical instruments in proper order, and shall be accountable for the medicines, medical and surgical instruments, utensils and stores, except such as are in charge of the House Steward and Dispenser, or Matron; and he shall prepare an Inventory in the month of December, in every year, and at such other times as the Committee may direct, of all furniture, utensils, medicines, and stores, under his charge, and such Inventory shall be recorded from year to year, in a book to be kept for that purpose.

Books to be kept.

6. He shall enter regularly, in proper books to be kept for such purposes, the names of the patients as they are admitted and discharged, and note the nature and history of their diseases while under treatment; the receipt, issue, and expenditure, loss, or breakage, of medicines, medical instruments, and other things in his charge, and the disbursement of petty cash; and he shall have such books ready at all times for the inspection of the House Committee, and he shall attend the weekly meetings of the House Committee, and he shall receive all money and other property belonging to patients, and shall account for the same weekly to the House Committee.

Attend the weekly meetings of the House Committee.

Patients' money.

Visit each patient —complaints.

7. He shall visit each patient every morning and evening, and shall inquire if the treatment prescribed has been attended to, and if any cause of complaint exist. Should any patient have a complaint to prefer, he shall enter it immediately in the Patients' Complaint book, in the presence of the wardsmen or nurse of the ward, and he shall lay such book before the House Committee at each meeting.

Condition of the wards, &c.

8. He shall, on his visits to the wards, examine their condition with respect to cleanliness, temperature, and ventilation; and he shall observe if the wardsmen and nurses have done their duty.

9. He shall affix to the bed of each patient a card, stating the patient's name, age, religion, disease, date of admission, diet, the name of the subscriber by whom recommended, and the name of the Honorary Medical officer under whose care the patient may have been admitted.

Bed-tickets.

10. He shall write, or cause to be written, upon every medicine dispensed by him or the Dispenser, the name of the patient for whom it is prescribed, and the time at, and the manner in, which it is to be administered, and (this, however frequently the same medicine may be repeated; and he shall cause the medicines to be administered as directed; and he shall keep, or cause to be kept, a proper supply of the necessary apparatus for cases of accident or emergency, ready for immediate use.

Medicines, particulars to be written on them

Supply for accident and emergency cases.

11. He shall inspect the diet of the patients, and see that it is of good quality, and properly prepared, and such as is ordered; and that the patients do not partake of any food, liquor, or medicines, except that prescribed.

Inspect diet, &c.

12. He shall procure such Articles in small quantities in his department as may be required during the week; but he shall not purchase any article, nor enter into any contract for the Institution, exceeding £2, without the sanction of the Committee; and he shall on the last days of February, May, August, and November, prepare and submit to the House Committee, a List of Medicines, Medical or Surgical Instruments, Utensils and Stores, as may be required during the ensuing quarter; and previous to presenting such List to the Committee, he shall submit the same to the Honorary Medical Officers for approval.

To purchase small quantities of any article required.

List of medicines, &c., required to be presented to House Committee.

13. He shall daily accompany the Honorary Medical Officers through the Wards, and report to them the state of the patients, and shall enter in a book to be kept for that purpose the prescriptions of the Honorary Medical Officers. Should an emergency arise during the absence of the Honorary Medical Officer, he shall cause immediate notice to be given to the Officer of the week in the first instance; and should the latter be engaged, then to any other of the Honorary Medical Officers, being authorised to act in the mean time to the best of his judgment, avoiding any unnecessary interference with the duties of the Honorary Medical Officers; and when so acting on his own judgment, he shall make a full entry of particulars of his interference in the Case-book.

Attend the Honorary Medical Officers.

Cases of emergency; how to act in them.

To enter all particulars of interference in cases.

14. He shall give due notice to the Honorary Medical Officers when an operation is to be performed, or a consultation held; and he shall perform all minor operations, and make post mortem examinations when necessary. He shall note in a book to be kept for the purpose, and

Notice to be given to Honorary Medical Officers for consultation

Post-mortems to be performed by Resident Surgeon.

- Notes the days and hours of attendance of Honorary Medical Officers.
- Not to practice out of the Institution.
- which shall be submitted to the House Committee weekly, the days and hours of attendance of the Honorary Medical Officers.
15. He shall not be concerned in any Medical or Surgical practice out of the Institution.

#### HOUSE STEWARD AND DISPENSER.

- Regulations respecting temporary absence.
16. The House Steward and Dispenser shall live in the House, and shall not leave it except on necessary occasions, and with the consent of the Resident Surgeon. He shall not be absent for more than three hours at one time, nor after ten o'clock at night, without the leave of the House Committee.
- N.B.—He and the Matron shall never be absent at the same time.
- Superintendence of the Matron, Nurses, and Servants; report any failure to the Resident Surgeon.
17. He shall have the immediate superintendence of the Matron, Wardsmen, Nurses, and Servants, and shall see that they do their duty; and he shall enforce order, sobriety, personal cleanliness, neatness, and obedience to orders on their part. In case of any misbehaviour, disobedience, or neglect of duty, by any of them, he shall at once report the same to the Resident Surgeon or House Committee.
- Wards, &c., to be kept in a proper state of cleanliness and order.
18. He shall see that the Wards, and all other parts of the House, and the grounds, are kept in a proper state of cleanliness and order.
- Things in his charge, inventory; lists of articles in charge of Wardsmen, Nurses, &c.
19. He shall have the charge of and be accountable for the furniture, bedding, linen, glass, cutlery, cooking and kitchen utensils, medicines and stores, and he shall make an inventory of the same in a book to be kept for the purpose, in which he shall regularly enter the receipt, loss or breakage of each Article; and he shall on the last days of June and December in each year, and at such other times as the House Committee may require, prepare and submit to the Committee an inventory of everything under his charge; and he shall prepare an inventory of everything placed under the charge of any Wardsman, Nurse, or Servant, and shall on either of them leaving the Institution, require them to give an account of all that they may have had under their care.
- Receive stores and supplies; and dispense the consumption, and daily enter the amount in a book. Oversight of provisions, stores, and utensils.
20. He shall receive the stores and supplies furnished by the contractors and tradesmen, and he shall see that they correspond in description, quality, and quantity with the tenders and orders; and in case they do not, he shall report, accordingly to the House Committee, at its next meeting; and he shall weigh and measure out the provisions and other necessaries required for the day's consumption, and he shall enter the amount regularly in a book to be kept for that purpose; and he shall attend to the cutting up and distribution of food to the patients when cooked; and he shall not suffer

any of the provisions, utensils, or stores, to be wasted or carried away; and he shall prepare the usual monthly returns of diets, receipt, and issue of stores, &c., and accounts as may be required by the Committee; and he shall have the clothes of all patients cleansed on admission, if requisite, and he shall make out an inventory of the same. Patients' clothes to be cleansed, and an inventory kept.

21. He shall Dispense the Prescriptions of the Honorary Medical Officers and Resident Surgeon, and shall carry out the instructions of the Resident Surgeon in the Surgery, and otherwise fulfil the duties of Dispenser. Dispense prescriptions.

### MATRON.

22. She shall be subject to the same regulations, respecting living in the House and absence therefrom, as the House Steward and Dispenser. Absence.

N.B.—She and the House Steward and Dispenser shall never be absent at the same time.

23. She shall see that the Nurse and female servants do their duty; and she shall report any neglect or disobedience of orders on their part to the House Steward and Dispenser. Superintendence of Nurses and female servants

24. She shall visit each Ward daily, and shall see that the beds, linen, and clothes of the patients, are clean and in good order; and shall cause such of the bedding, &c., as require it to be replaced by others, and thoroughly cleansed and repaired. Visit and inspect the wards daily.

25. She shall superintend the laundry, and shall be accountable to the House Steward and Dispenser for the return from the laundry of all clothes sent to be washed or cleansed, keeping an account of everything taken to the laundry and received therefrom. Laundry.

26. She shall see that all patients' clothes, as they are admitted, are cleansed and put carefully away; and shall enter in a book a list of all patients' clothes as they are received, and procure the receipt of each patient for their clothes when they leave. And shall not permit any of the patients' clothes to be removed from the store but in her presence. Patients' clothes, care of.

27. She shall personally superintend the cooking of all food for the inmates; and shall generally discharge the duties of Matron as may be directed by the Committee. To superintend the cooking.

### WARDSMEN, NURSES, AND SERVANTS.

28. The Wardsmen and Nurses shall be constantly in their Wards, and regular in their attendance upon the patients. Attendance of Wardsmen and Nurses.

- Their depart- 29. They shall obey the Resident Surgeon and House Steward and  
ment, when to  
withdraw from Dispenser as their masters ; they shall behave with tenderness to all the  
the wards; not patients, with civility and respect to strangers ; they shall withdraw  
to receive pre- from the Wards when the House Committee enter them, unless particu-  
sents or grati- larly requested to remain ; and they shall take no presents or gratuity, in  
tuitly. money or otherwise, from the patients, their friends, or strangers, who  
may visit the Institution, on any pretence whatever.
- Permission for 30. No Wardsman, Nurse, or Servant, shall leave the Institution with-  
temporary ab- out permission of the Resident Surgeon or House Steward and Dispenser.  
sence.
- Personal cleanli- 31. The Wardsmen and Nurses shall be particular to observe personal  
ness; by what cleanliness ; they shall have their respective Wards swept and thoroughly  
time in the cleaned, and all dirt and rubbish removed from them, by 7 o'clock in the  
morning wards morning in summer, and before 8 o'clock in the morning in winter.  
to be cleansed,  
and dirt, &c.,  
removed.
- Breakfast. 32. They shall serve up Breakfast to the patients at 8 o'clock in the  
morning.
- Details to 33. They shall have the several chamber-utensils scalded every morn-  
promote ing, and scoured as often as may be necessary, and kept out of the wards  
comfort during the day, unless specially required.
- and 34. They shall pay great attention to the bedding of the patients,  
cleanliness. and have the mattresses thoroughly aired and dried when necessary, and  
the sheets, blankets, and counterpanes, renewed as often as required.
35. They shall not allow clothes to be hung, nor dirt, or anything to  
be thrown out of the windows.
- Medicines, diet, 36. They shall administer to the patients at the times directed, the  
&c. medicines and diet prescribed, and they shall not suffer them to take any  
which are not prescribed, and they shall be careful to explain to the  
patients the instructions of the Honorary Medical Officer or Resident  
Surgeon.
- Regulations re- 37. They shall not permit patients to receive from Visitors, medicines  
specting visi- victuals, or liquor of any kind ; nor allow any portion of medicine or diet,  
tors, &c. or any other thing to be removed from the wards by the patients or  
visitors, without an order from the Resident Surgeon.
- Empty phials, &c. 38. They shall be careful to collect and carry to the Resident Surgeon  
Food not used; all empty phials, gallipots, bandages, &c. ; and to the Matron any articles  
to attend at the Dispensary for of diet not consumed by the patients ; and they shall attend at the  
medicines. Dispensary at the times appointed, to receive medicines and instructions.

39. They shall watch attentively the state and symptoms of the patients, more especially in urgent or uncommon cases, and report these distinctly to the Resident-Surgeon, or in his absence the House-Steward and Dispenser ; or in the case of females, to the Matron. Watch and report patients' state and symptoms.

40. They shall not admit any stranger into any ward without the permission of the Resident-Surgeon or the Secretary. Admission of strangers.

41. One Wardsman or Nurse in rotation shall be on duty from 8 o'clock every night to 6 o'clock the following morning, and shall visit every ward once in every two hours, or more frequently if necessary, and shall pay due attention to such patients as may require it, and, should there be occasion, shall communicate with the Resident-Surgeon. Wardsman or Nurse on night duty.

42. All Wardsmen, Nurses and Servants shall be obedient to the Regulations of the Institution, and they shall report immediately to the Resident-Surgeon, House Steward and Dispenser, or Matron, any impropriety of conduct or infringement of them by any patient, visitor, or other person ; and if such complaint be not properly attended to, they shall report the case to the House Committee at its next meeting. Wardsmen, Nurses and Servants to be obedient to the regulation ; report impropriety and infringement.

#### PATIENTS.

43. Patients shall conduct themselves orderly, and shall strictly observe all the directions of the Honorary Medical Officers, Resident Surgeon, House Steward and Dispenser, Matron, Wardsmen, and Nurses. Conduct; observe directions.

44. They shall take their medicines at the time directed, and they shall take no other medicines than those prescribed ; and they shall not conceal nor put away any portion of the medicine or diet administered to them. Medicines and diet.

45. No one shall leave his or her ward, and go into another ward or apartment, nor leave the house nor remain out for a longer time than is granted, nor shall introduce visitors, nor receive medicines, victuals, liquors, or any thing, without the express leave of the Resident-Surgeon. Details respecting liberty to leave the wards, absence, visitors, &c.

46. They shall not play at cards or dice, nor gamble or smoke, nor spit on the floor, no deface nor injure any part of the ward, nor any furniture, bedding, or clothing therein, nor sing, blaspheme, or use rude or indecent language. Details respecting cleanliness and conduct.

47. No patient shall give reward or gratuity to any of the Wardsmen, Nurses, or other Servants. Not to give reward or gratuity.

48. Any patient having any cause of complaint shall make the same known to the Resident-Surgeon, whose duty it shall be to enter such complaint immediately, in the presence of the nurse or wardsmen of the ward, Regulations respecting complaints.



in a book kept for that purpose, which book shall be laid before the House Committee at each meeting.

**Employment of convalescent patients.** 49. Patients judged by the Resident-Surgeon sufficiently convalescent to be able to assist in the work of the Institution shall be so employed.

**Regulations respecting rising and sitting up.** 50. Patients shall not sit up after eight o'clock in the winter, or nine o'clock in the summer; and all patients considered by the Resident-Surgeon able to do so, shall rise by seven o'clock in the summer, and before eight o'clock in the winter.

**Veneral patients.** 51. No venereal patients shall be admitted a second time, having been once under treatment and cured.

**Patients offending against the regulations to be discharged.** 52. Every patient offending against the above regulations will be discharged for irregularity.

#### VISITORS.

**When admitted, visits limited to one hour.** 53. Visitors are admitted into the Institution on Sunday and Thursday in each week, between the hours of 3 and 5 o'clock in the afternoon; but no visitor is allowed to remain more than one hour. Not more than two visitors will be admitted to see each patient, except on special occasions, and by the leave of the Resident-Surgeon.

**Special visits.** 54. Visitors may be admitted on special occasions by a written order from a member of the House-Committee, addressed to the Resident-Surgeon or Secretary.

**Regulations respecting visits.** 55. Visitors will not be allowed to go into any ward without the leave of the Resident-Surgeon; and every visitor must retire when requested.

56. They will not be permitted to give to, or leave with any patient, any money, medicine, food, or liquor of any kind, nor any other thing, without the express sanction of the Resident-Surgeon. Any one doing so will not be again admitted.

**Not to give money or gratuity.** 57. No Visitor shall give to any Servant of the Institution any money or gratuity of any kind.

**Not to interfere, &c.; quietness.** 58. Visitors are requested not to interfere with the Wardsmen or Nurses, and not to disturb the Patients by loud talking or unnecessary noise.

**Respecting visitors violating the regulations, or behaving improperly.** 59. Any Visitor violating any of the Regulations of the Institution, or behave with impropriety, will be compelled to retire, and will not be re-admitted without special leave from the House Committee.